Preface

About the Administrative Functions

Most of the Metrics functions are accessible to general Metrics users. These functions are described in the Metrics Users Guide. Some functions, however, are administrative in nature, apply to multiple functions and are not accessible to all users. These functions are called Administration functions and consist of the following: CAGE Information, Contract Information, Organizations, and Users. CAGE Information and Contract Information were added for the DIRAMS Version 5 release. The Users administration function was modified to accommodate the changes made for the DIRAMS Version 5 release.

Note: The terms Metrics, AMS (Automated Metrics System and DIRAMS (DCMC Information Repository Automated Metrics System) are used interchangeably in this document.

Depending on your access privileges (associated with your log-on ID), you may have access to any number of the functions. Access is based on your position and is designated through the Users Administration function where User Type and User Organization Level are assigned.

The user types are User (general), User Admin and Super User. The user levels are CAO, District and Headquarters (HQ). When you log in, the application recognizes your assigned privileges and sets itself up (provides access) accordingly.

Version 5 Overview

Version 5 (DIRAMS) reflects numerous changes made to the previous Metrics (AMS) versions. For example, the words "For Official Use Only" were added to all Metrics (or AMS or DIRAMS) screens/reports. Other changes included such aspects as function removal, function addition, name changes and functional modifications. Specifically, the following functions were specifically affected by Version 5 requirements:

- CAGE Information Admin. (Administration function – new for Version 5)

- Contingency

- Contingency CAS (removed for Version 5)

- Contract Information Admin. (Administration function – new for Version 5)

- Contractor Performance Measurement (renamed Earned Value Management Systems)

- Contractor Performance Measurement Admin. (renamed Earned Value Management Systems Admin and moved from an Administration option to a Functions menu bar option)

- Early CAS

- Estimating System

- Flight Safety Metrics (renamed MSTA Flight Operations

- Flight Safety Mishaps (removed for Version 5)

- Flight Safety Risk Assessment (renamed PBAM Flight Operations

- FPRA/FPRR

- Overhead Negotiations

- Packaging

- Postcard Trailers

- Postcard Trailers Admin (moved from an Administration option to a Functions menu bar option)

- PreAward Surveys – Formal

- PreAward Surveys – Informal

- Pricing and Negotiation

- Program Integration

- Property

- Return on Investment – International

- Return on Investment – Metric

- Right Item (renamed Laboratory Testing)

- Right Item Admin (renamed Laboratory Testing Admin. and moved from an Administration option to a Functions menu bar option)

- Specialized Safety – A & E Risk Assessment

- Specialized Safety – Aircraft Carriers Risk Assessment

- Specialized Safety – Industrial Contractors Risk Assessment

- Specialized Safety – Into Plane Risk Assessment

- Specialized Safety – Mishaps

- Specialized Safety – Annual Operating Plan

- Survey – (new for Version 5)

- Survey Admin. (new for Version 5)

- Users Admin (Administration function, modified to reflect name changes, function additions and function removals)

Some Version 5 functionality additions affected multiple Metrics functions (e.g., new Team Code functionality was added to Early CAS, Earned Value Management Systems, Estimating System, Packaging, Postcard Trailers, Program Integration, Return on Investment – Metric and Return on Investment – International). Such changes are referred to as "global functions" and are discussed in detail in Chapter 10 of the *Users Guide.*

Tab Key/Enter Key Disclaimer

Due to the way the development software processes the **ENTER** key event on certain field types, it is highly recommend that you use the **TAB** key instead of the **ENTER** key when trying to "tab" off of these field types. These field types are as follows:

- Combo boxes
- Radio buttons
- Check boxes
- Edit boxes

For example, using the **ENTER** key may cause a radio button to be selected, while the "tab event" may not occur. As a result, it is highly recommended that you use the **TAB** key to tab off of a radio button or check box and the **space bar** to select these buttons and boxes when they have the focus.

Some of the objects listed above (based on unknown factors) occasionally work correctly for the **ENTER** key, but there is not any consistency to why some work and some do not. It is best just not to rely on the **ENTER** key to perform a tab function on these specific objects.